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RS-M-S  
13 January 1954

REFERENCE SUBCOMMITTEE OF THE ADVISORY COMMITTEE ON FOREIGN LANGUAGE PUBLICATIONS.

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Minutes of Meeting held in the CIA Library, [REDACTED]  
Washington, D. C., OCD Conference Room, 1000-1145 hours.

PRESENT:

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[REDACTED] CIA Librarian, Chairman.  
[REDACTED], CIA Library, Secretary.

CIA

Mr. Lewis M. Bright, IR, State  
Mr. Louis A. Cherry, IR, State  
Captain Robert C. Laidlaw, USAF  
Mrs. Katharine C. Walford, ONI  
Mr. Walter E. Larson, ONI

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Approval of Minutes.

1. The minutes of the meeting of 9 December 1954 (RS-44-7) were approved.

Annual Report.

2. The First Annual Report to the Chairman, NSCID-16, Advisory Committee on Foreign Language Publications, was approved.

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Intelligence Abbreviations.

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3. [REDACTED] CIA Library, described the purpose of Abbreviations of Intelligence Interest, Part I - U.S., British and International Organizations as an aid in the identification of frequently encountered abbreviations. Copies of the preliminary draft were distributed to Subcommittee members. Comments, additions and changes should be forwarded to the Chairman.

Status Reports.

4. a) Lexical inventories. Copies of the Byelorussian inventory have been distributed. The Czech, Hungarian, Romanian, Russian and Japanese inventories are being prepared for reproduction.

b) Interlibrary Loan Working Group has not had a meeting since the last Subcommittee meeting.

c) AFQIN-CIA Library indexing program. Captain Laidlaw reported a growing interest in Air Force in the program and in the possibility of covering earlier Air Force reports in the system.

CIA Microfilming Program.

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5. [REDACTED] reported that the microfilm enlarger was not yet available for demonstration and requested postponement of the discussion to a later date.

Status of Bibliographic Services.

6. The current status of bibliographic services, as reported by Subcommittee members, is as follows:

CIA Library is producing: (a) a weekly accessions list of books; (b) an irregular list of recent additions to the foreign publications collection; (c) demand bibliographies; (d) descriptions of special resources; and (e) aids to research in special fields.

ONI is producing an accessions list of technical documents, an index to ONI publications and demand bibliographies.

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AFOIN has produced the annotated list of Air Force Serial Publications. In other areas it relies heavily on ATIC and Air University.

STATE IR is producing a weekly accessions list of books and demand bibliographies.

ISA is producing semi-monthly accessions lists of unclassified book materials and of classified technical documents.

Intellofax System.

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7. [REDACTED] reported that a four-page brochure describing the Intellofax System is in the hands of the printer.

8. The next meeting will be held on 10 February 1954 in the CIA Library, [REDACTED], OCD Conference Room, at 1000 hours.

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[REDACTED]  
Secretary  
Reference Subcommittee

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